MEMBERS OF THE BOARD

Brent C. Eckersley, Esq., *Chair*Sandra Masters, *Vice-Chair*Philip E. Larson, *Board Member*Cam Walker, *Board Member*Gary Cottino, *Board Member*

STATE OF NEVADA



BRIAN SANDOVAL Governor

> C.J. MANTHE Director

Bruce K. Snyder, Esq. Commissioner

Marisu Romualdez Abellar Executive Assistant

DEPARTMENT OF BUSINESS AND INDUSTRY LOCAL GOVERNMENT EMPLOYEE-MANAGEMENT RELATIONS BOARD

3300 W. Sahara Avenue, Suite 260 Las Vegas, NV 89102 (702) 486-4504 Fax (702) 486-4355 emrb.nv.gov

EMRB to Offer Class on Prosecuting a Claim

Mark your calendars! The EMRB will be offering a class entitled "The ABC's of Prosecuting a Claim Before the EMRB." However, the class will be as equally valuable to those defending a claim filed by others. Topics will include:

Types of Claims That Can / Cannot Be Filed
The Prehearing Conference
Filing Procedures and Extensions of Time
Mandatory Settlement Conferences
Drafting a Complaint
The Hearing and Post-Hearing Briefs
Motion Practice
Drafting a Prehearing Statement
EMRB's Decision and Order and What To Do If You Lose

Although attorneys are more than welcome, the class will also be informative for HR professionals, union officials, and the paralegals and legal secretaries who assist attorneys. Also consider your junior attorneys who might not have yet practiced before the agency. The class will take place on **Thursday**, **June 7**th **from 1:00 to 3:00 p.m.** at the Nevada State Business Center, 3300 W. Sahara Avenue, Nevada Room, Fourth Floor, Las Vegas, NV 89102.

It will also be video-conferenced to the Department of Business and Industry's Director's Office Conference Room, 1830 E. College Parkway, Suite 100, Carson City, Nevada 89706.

Please call (702) 486-4505 or email emrb@business.nv.gov to reserve your seat!